

**APS PTA Board Meeting Kick-off
August 9, 2011
5:30pm – Media Center**

Attendees:

Mary Alice NeSmith (Co-Pres)	Kelli Williams (Co-Pres)	Diane Allers (Co-VP)
Tiffany Black-Wilson (Co-VP)	Tim Harvey (Co-VP)	Christine Shea (Treasurer)
Jenny Sercer (Corr. Sec.)	Katrienne Feaster (Rec.Sec.)	Toni Fallon (Principal)
Emily Tidel (Book Fair?)	Claudia Ovalle (Latin Amer. Engagement)	Noel McCullough (Field Day)
Kristin Mitchell (Book Fair?)	Kim Hogan (Book Fair?)	Sarah Cawley (Teacher Sponsor)
Angela Aspinwall (Teacher Sponsor)	Paula Cherniak (Bus. Liaisons & Classroom Support)	Stephanie Mattison (Grounds)
Robyn Farmer (Going Green)	Jenny Pasley (Teacher Apprec.)	Bree Lorenzo (Teacher Apprec.)
Susan Darnell (Earning for Learning)		

Meeting Called to Order by Mary Alice at 5:45pm.

Mrs. Fallon's Update

- Main focus is just getting situated now and getting kids through school day and home safely
- All catastrophes avoided thus far
- Data will be shared at the next meeting

Introduction of Teacher Sponsors

- Ms. Aspinwall
- Ms. Cawley

Kelli's Resignation

- Kelli will be resigning as President as she and her family are relocating to SC
- The spot can be filled or Mary Alice can act as a solo president
- Kelli will be serving in her position through Labor Day, at this time

Introduction & Roles of All Meeting Participants

2011 – 2012 Budget

- General Budget Overview and Discussion of Carryover Funds
- Any increase in income should show a corresponding increase in expenses
- The following slate of changes were proposed by Diane for the budget, 2nd by Tiffany
 - Add income line for 'Recycled Uniforms' of \$150.00, increase 'Counselor Support' by \$150.00 (bringing total to \$950)
 - Increase 'School Store' income by \$250 (bringing total to \$750), increase 'Teacher Recognition' expense by \$250.00 (bringing total to \$3250)
 - Increase 'Wellness' Income by \$1000 (bringing total to \$2000), increase 'Wellness' expense by \$1000 (bringing total to \$4000)
 - Reduce 'Spirit Wear' Expense by \$2500 (bringing total to \$2500, since we are no longer holding inventory), increase 'Classroom Support' expense by \$2500 (bringing total to \$17,822.39)
 - All approved unanimously (None Opposed, None Abstained)
- Classroom Support Side-Budget Conversation
 - Need number of teachers: homeroom & specials
 - 15 new staff members this year
 - Need to follow-up with Mr. Muhammed regarding uniforms for staff

General PTA Meeting Preparations

- YMCA PrimeTime will be providing free childcare, probably in the gym
- Carpool will be Reviewed at general meeting
- Y Classes will be discussed at general meeting
- If you have any other agenda items please contact Kelli or Mary Alice

Handouts / PTA Notebooks

- General Overview
 - Cash Verification Form (for Deposits)
 - Check Request Form (Be sure to write on receipts when the event is)
 - Get signed by Mary Alice or Kelli prior to going to Christine, use slots on the hutch
 - Org. Chart

Committee Plan of Work forms

- Each committee should complete a ' Plan of Work' form and turn into your executive contact

Calendar

- For the future consider lining up Grandparents lunch with Book Fair (Grandparents lunch may be county wide, so may need to adjust Book Fair Schedule)

Open Chair Positions

- Open House/Family Engagement
- Media Center Support

- Safety
- Social Media – Katrienne
- Outdoor Classroom

Diane Motioned to Adjourn Meeting at 6:32pm. 2nd by Tim.